

**MINUTES OF THE STATUTE LAW COMMITTEE MEETING**  
**2019-2021 Biennium**  
June 5, 2020

The Statute Law Committee held its second meeting of the 2019-2021 biennium remotely.

**Agenda Item I.** Chair Roger Goodman (RG) called the meeting to order at 10:09 AM. Members and others in attendance introduced themselves.

Members present: Chair Roger Goodman, Sharon Brown (SB), Bernard Dean (BD), Brad Hendrickson (BH), Curt Gavigan (CG), Hillary Madsen (HM), Jamie Pedersen (JP), Jill Reinmuth (JR), Sam Thompson (ST), and Taylor Wonhoff (TW).

Members absent: Jeremie Dufault.

Also in attendance: Kathleen Buchli (KB), Code Reviser, secretary to the committee; Mark Lally (ML), Deputy Code Reviser; Alice Im (AI), Code Reviser Staff Attorney; Jen Meas (JM), Washington State Register Editor; Jessica Braatz (JB), Administrative Assistant.

JP moved to approve the minutes of the November 20, 2019, meeting, seconded by BD. All in attendance voted to approve. The minutes were adopted.

**Agenda Item II.** AI updated the committee on publications. The 2020 session laws were posted online fairly early this year, thanks to John Shiflett and support staff. The Code Reviser's Office (CRO) is working with the Legislative Support Services to print paper copies of the session laws and will only order 150 sets up front this time, printing more on demand if needed. Due to online availability, fewer physical sets are being ordered. The office is working on codification now and the updated Revised Code of Washington (RCW) should be online by the end of August or early September.

JM updated the committee on the Washington State Register (WSR). Two-column publications will discontinue once the .pdf version is authenticated, just as the Washington Administrative Code (WAC) is now. This is on hold, however, with delays due to work needed to address people working from home during the COVID-19 outbreak. The CRO receives about 125 filings every two weeks, so the WSR has not slowed down. Right now, about half are emergency filings. Last year,

county auditors received 50 physical sets of the session laws for free, so this year KB has reached out and offered .pdf versions upon request instead.

**Agenda Item III.** ML provided an overview of the multiple amendments process and table. The list is complete. TW made a motion to approve the table, seconded by JP. All in attendance voted to approve and the motion carried.

**Agenda Item IV.** KB updated the committee on the CRO's proposed changes to the agency-specific records retention schedule. The schedule was last updated in 1984. In addition to eliminating schedules for records which are now on the State Government General Records Retention Schedule – Version 6.0, retention of electronic records and some bill drafting records were updated.

KB also informed the committee that she is working with the state Archivist to get an exception to retaining bill-drafting records contained within electronic mail. These records are confidential and are already retained for the life of the bill as printed material within the bill file. This change is not yet reflected in the updated schedule, but it will be addressed in the future. The committee discussed differences in statute between the CRO and the House of Representatives and the Senate regarding bill draft records.

JP moved to adopt the new records retention schedule, seconded by TW. All in attendance voted to adopt, and the motion carried. The schedule will go before the State Records Committee for adoption at the next scheduled meeting.

**Agenda Item V.** KB updated the committee on the status of the budget for the current fiscal year. She gave an overview of and the committee discussed options for savings for fiscal year 2021 and continuing, including salary freezes, reduced session support, compensating the CRO printer's salary from the 197-publications account, etc. The committee expressed concern over having reduced session staff, so this may be a secondary option to savings.

**Agenda Item VI.** No other business was reported. The committee discussed options for the next SLC meeting. It will more than likely be held during committee assembly days in September or November, and it may be held remotely. Thereupon, Chair RG adjourned the meeting at 11:02 AM, the next meeting to be held at the call of the chair.

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ROGER GOODMAN, Chair

Date

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KATHLEEN BUCHLI, Secretary