

Repeals Rem.
Comp. Stat.
§ 449 and
§ 604;
Pierce's Code
§ 8089 and
§ 7919.

SEC. 3. That sections 449 and 604 of Remington's Compiled Statutes be and the same are hereby repealed.

Passed the House February 23, 1923.

Passed the Senate March 6, 1923.

Approved by the Governor March 16, 1923.

CHAPTER 131.

[H. B. 189.]

SCHOOL BUDGET.

AN ACT providing for a budget system for making and controlling estimates, tax levies and expenditures in school districts of the first class, and providing penalties for the violation thereof.

Be it enacted by the Legislature of the State of Washington:

First Class
districts.

SECTION 1. This act shall apply to school districts of the first class, and the term "board of directors" as used herein shall mean the board of directors of any such district.

Preliminary
budget.

SEC. 2. On or before the second Saturday in March in each year, beginning with the year 1924, the board of directors shall prepare the preliminary budget of the district for the ensuing fiscal year. Such budget shall set forth the complete financial program of the district for such ensuing fiscal year, showing in detail the expenditure program and the sources of revenue from which it is to be financed.

Estimated
receipts.

The revenue section shall set forth the estimated receipts from the various sources other than taxation for the ensuing fiscal year, the actual receipts for the last completed fiscal year, the probable surplus that will be on hand at the close of the current fiscal year, and the amount to be raised by taxation.

Expenditure
section.

The expenditure section shall set forth by detailed items or classes the estimated expenditures

for the ensuing fiscal year, the appropriations for the current fiscal year and the expenditures for the last completed fiscal year. Each and every salary shall be set forth separately together with the title or position of the recipient; *Provided*, That salaries may be set out in total amounts under each budget class if a detailed schedule of such salaries and positions be attached to the budget and made a part thereof.

SEC. 3. The estimates and comparative budget data required in section 2 hereof shall be set up in comparative and tabular form according to the classifications established by the State Division of Municipal Corporations. Form.

Estimates of the number of teachers required, equipment, instruction, supplies, text-books and such other items as depend in amount directly upon the enrollment that will not be known until the following September shall be submitted on the basis of the requirements for the current fiscal year and be subject to revision, if necessary, in September as provided for hereinafter; *Provided, however*, That no new subject not provided for in the curriculum adopted prior to the taking effect of this act and not specifically provided for in said preliminary budget shall be taught nor shall any expenditure be made therefor. Estimates.

SEC. 4. The board of directors shall immediately after the compilation of said preliminary budget publish a notice stating that said board of directors has completed said preliminary budget and placed the same on file with the clerk of said board, that a copy thereof will be furnished any taxpayer who will call upon the said clerk for it, and that said board of directors will meet on the Wednesday next following the first Monday in April thereafter for the purpose of fixing and adopting the budget of the Notice of completion of budget.

district for the ensuing fiscal year. Such notice shall designate the time and place of said meeting and state that any taxpayer may appear thereat and be heard for or against any part of such budget. Such notice shall be published once each week for two consecutive weeks immediately following the compilation of said preliminary budget in the official newspaper of the district, or if there be none, in a newspaper of general circulation in the county. The board of directors shall provide a sufficient number of copies of said detailed and comparative preliminary budget to meet the reasonable demands of the taxpayers therefor, and the same shall be made available for distribution not later than two weeks immediately preceding the said Wednesday following the first Monday in April.

Hearing.

SEC. 5. On the first Wednesday following the first Monday in April the board of directors shall meet at the time and place designated in said notice whereat any taxpayer may appear and be heard for or against any part of such budget. Such hearing may be continued not to exceed a total of two days.

Adoption of
final
budget.

Upon the conclusion of such hearing the board of directors shall fix and determine each item or class of the budget separately and shall by resolution adopt the budget as so finally determined and enter the same in detail in the official minutes; provided that the estimates for the expenditures depending directly upon the September enrollment as to amount, as designated in section 3 hereof, shall be adopted tentatively, subject to revision in September as hereinafter provided.

Revision of
items.

SEC. 6. On the first Monday in October following, the board of directors shall meet, and, if necessary, revise those items of the final budget adopted tentatively as provided for in section 5 hereof to meet the requirements of the enrollment as deter-

mined in September. Any taxpayer may appear thereat and be heard for or against any proposed revision. The board of directors shall then certify the final budget and the amount to be raised by taxation to the County Commissioners for the levying of the district taxes in the manner now provided by law. A copy of said final budget shall be immediately forwarded to the said Division of Municipal Corporations.

SEC. 7. The budget as finally adopted shall constitute the appropriations of the district for the ensuing fiscal year and the board of directors shall be limited in the making of expenditures and the incurring of liabilities to the grand total of such appropriations; provided that the board of directors shall make no expenditures nor incur any liability for any purpose not provided for in said budget, except for emergencies as hereinafter provided. Expenditures made, liabilities incurred or warrants issued in excess of said appropriations shall not be a liability of the district.

Expenditures
limited by
budget.

SEC. 8. Upon the happening of any emergency caused by the destruction or impairment of any school property necessary for the maintenance of school, or to provide school facilities for an enrollment not contemplated in the budget, or by epidemic, or by the entering by a court of competent jurisdiction of judgment for damages against the district, or by the enactment of legislation since the adoption of said budget requiring expenditures not contemplated therein, the board of directors, upon the adoption by the unanimous vote of the directors present at any meeting the time and place of which all the directors shall have had reasonable notice of a resolution stating the facts constituting the said emergency and provided that there is sufficient unappropriated surplus to the credit of the district to pro-

Emergency
expenditures.

vide for such emergency, may authorize the issuance of warrants against the general fund to meet said emergency; provided that said surplus shall be deemed appropriated to the extent of such emergency warrants issued against it until reimbursed as hereinafter provided.

Resolution.

The board of directors shall file a certified copy of such emergency resolution together with a written authorization for the issuance of such warrants with the county auditor and with the county treasurer and thereupon the county auditor shall issue warrants on the order of the board of directors; *Provided* the total amount of such warrants shall not exceed the amount of said unappropriated surplus to the credit of the district; and the treasurer is hereby authorized to pay such warrants out of any moneys on hand in the general fund of such district and if there be none then such warrants shall be registered, bear interest and be called in the manner provided by law.

Emergency warrants.

The board of directors shall include in their annual budget the total amount of emergency warrants issued during the preceding fiscal year and shall cause a sufficient sum to be levied to reimburse said general fund for the amount of such emergency warrants.

Lapse of appropriation.

SEC. 9. All appropriations shall lapse at the end of the fiscal year; *Provided* That the appropriation accounts shall remain open for a period of twenty days thereafter for the payment of claims incurred against them before the close of the fiscal year. At the expiration of said period all appropriations shall become null and void and any claim presented thereafter against any such appropriation for the fiscal year just closed shall be provided for in the next budget; *Provided* that this shall not prevent payments upon uncompleted improvements in progress

at the close of the fiscal year, *and provided further* That this shall not prevent the accumulation of sinking funds, building funds, insurance funds or any other funds which the district may lawfully accumulate for a specific purpose.

SEC. 10. The State Division of Municipal Corporations is hereby empowered and directed to make and install such forms and classifications as are required herein, to define for the school accounting officers what expenditures shall be chargeable to each budget class and to establish such accounting and cost systems as may be necessary to secure accurate budget information. Forms.

SEC. 11. Any person violating any of the provisions of this act shall be guilty of a misdemeanor and upon conviction thereof shall be fined not less than twenty-five dollars nor more than one hundred dollars. Penalty.

SEC. 12. All acts or parts of acts in conflict herewith are hereby repealed. Repeal.

Passed the House March 2, 1923.

Passed the Senate March 6, 1923.

Approved by the Governor March 17, 1923.