

Washington State Joint Transportation Committee
Comprehensive Assessment of Statewide Transportation Needs and Priorities for Washington State
Continuous Responses to RFP questions - August 17-26, 2019

We will be posting answers to questions we receive about the RFP here. All questions are due by 5:00 pm Pacific Time on July 25. All questions and answers will be posted by July 26.

Question: If we're sub-contracting to another firm, would we as a sub-contractor also need to submit a letter of intent to bid?

Response: No. Only the prime contractor needs to submit a letter of intent to bid.

Question: In addition to facilitation of the JTC appointed commission, would the consultant also facilitate meetings of the staff workgroup? If so, when would facilitation of that staff workgroup begin?

Response: No. Task 5 on page 4 of the RFP describes the responsibilities of the consultant as they relate to the staff workgroup as coordination including convening (scheduling) and leading the review of work products and materials.

Question: For Task 1, how much information on infrastructure projects will be made available to the consultant?

Response: Jurisdictions represented by the staff workgroup should be able to provide information on infrastructure projects that the consultant can use to complete the task.

Question: For Task 1, can a list or number of organisations be provided that the consultant is expected to correspond with in order to compile the inventory?

Response: Jurisdictions represented by the staff workgroup should be able to function as the primary conduits through which the consultant will need to correspond with to compile the inventory.

Question: For Task 2, does the JTC envision considering alternative funding and delivery mechanisms such as P3?

Response: As stated in Section III of the RFP, consultants are expected to propose additions and/or alternatives to better meet the study's stated objectives.

Question: For Task 3 we would like to clarify what type of economic impact assessment is intended to be undertaken? Is the intention for this workstream to establish an economic impact evaluation framework, plus some indicative case studies for projects identified in Task 1 or are economic impact assessments assessing transport and other economic benefits required? It would be helpful for our approach to know the level of effort envisioned.

Response: The case studies are expected to estimate the change in economic activity (benefits) that results from the proposed transportation investment.

Question: Following on from the Question and response of July 25. The brief states on page 5 that the consultant shall coordinate and facilitate the staff workgroup meetings which contradicts page 4/the response. Please confirm if facilitation is required and how many staff workgroup meetings the consultant should cost for.

Response: Unlike the formal facilitation of a consensus recommendation required under Task 4, the coordination and facilitation of the staff workgroup meetings are much less formal, requiring the consultant to run the meeting and provide agenda and materials. The role is to gather input and feedback versus facilitate consensus.