

**PROCEDURES FOR
JOINT SELECT COMMITTEE ON BEER AND WINE REGULATION
ADOPTED: June 10, 2008**

Organization and Conduct of the Select Committee

1. The chairs and ranking minority members of the House Commerce & Labor Committee and the Senate Labor, Commerce & Research & Development Committee will act as co-chairs. The co-chairs will rotate to chair Select Committee meetings with the chair alternating between the Senate and the House.
2. The Select Committee will be managed by an Executive Committee consisting of the co-chairs. Other members may participate as non-voting members. The Executive Committee will develop agendas and perform other tasks as requested by Task Force members.
3. Any portion of a Select Committee meeting may be devoted to public comment, as agreed to by the Executive Committee.
4. Agendas and other meeting materials will be distributed by e-mail at least seventy-two hours in advance of the meetings. Public information produced by the Select Committee will be maintained on a Select Committee webpage on the House and Senate committee websites.

Subcommittees and Advisory Committees

5. The Select Committee may agree to one or more subcommittees of its membership. Subcommittees would be responsible for discussing and making recommendations to the full Select Committee on specific topics assigned by the Select Committee.
6. The Select Committee may also agree to one or more advisory committees, consisting of non-members of the Select Committee, to discuss and make recommendations to the Select Committee on specific topics assigned by the Select Committee.

Decision Making Process

7. Decisions will be made by the agreement of a majority of the Select Committee members. Any interim understandings reached during discussions will remain tentative until an agreement is reached on all issues under discussion, unless agreed otherwise.

Alternates

8. Select Committee and Executive Committee members are encouraged to make every effort possible to attend all meetings. In case of absence from a meeting:
 - a. Select Committee and Executive Committee members may participate in meetings via telephone; or

Select Committee Procedures

Adopted: June 10, 2008

Page 2 of 2

- b. Select Committee and Executive Committee members may be temporarily replaced at meetings by another legislator, preferably a member of the House Commerce & Labor Committee or the Senate Labor, Commerce, Research & Development Committee respectively.

Such alternates shall be briefed on prior and pending proceedings by the absent member in advance of the meeting and are authorized to vote for the absent member.

ADOPTED